

Minutes of the Student Athlete Advisory Committee Minnesota Intercollegiate Athletic Conference

**April 22, 2001
College of St. Catherine**

Attendees: Joel Olson-Bethel College, Jaclyn Chavez, Ashley Mark, Tyson O'Connell-Macalester
Jenny Dowzak, Beth Hayden-St. Catherine, Tony Gruenke, Missy Mollick-Saint Mary's

The meeting was called to order at 1:15pm by conference Executive Director Carlyle Carter

1. The Feb. 10, 2001 Minutes were approved with a minor correction.
2. The representatives in attendance reviewed developments and activity since the last meeting as follows:

Bethel – An advisor has been appointed and the campus SAAC will be closely affiliated with the on-campus Fellowship of Christian Athletes.

Macalester- Sponsored a dance (free to students) with a good turnout primarily to get the name of the group out to the students. Good campus relations tool for identity purposes. Hope to make the dance an annual event. Funding came from outside corporation and the varsity athlete alumnae association. Working with the athletic department for the end of year banquet providing a "senior slide show". Also looking to work with campus health services for 2001-02 programs on alcohol awareness and anger management.

St. Catherine's- Members of the SAAC were working on a project at the time of meeting at a Woman's Shelter conducting an Easter egg hunt for the children. Express concern over the lack of involvement from some teams and attendance at campus SAAC meetings was a problem.

Saint Mary's- Conducted a 2-mile walk-a-thon to benefit breast cancer research. Received assistance from Domino's Pizza that place sponsor solicitation on their boxes. This was a local community and campus community project. Will be participating in all-campus party by sponsoring a mini-golf event. Funding received from student-government and fundraising. Saint Mary's has policies in place to address attendance at SAAC meetings and there is a penalty for missing 2 meetings during the year. If a representative is going to miss a meeting they are required to send a replacement.

3. Draft Constitution/Bylaws/Procedures for MIAC SAAC (See Attached)

4. A review of the NCAA Division III Initiatives Grant for Conference SAACs (http://www1.ncaa.org/membership/governance/division_III/d3_initiatives/saac_grant) was led by the Executive Director. The new initiative grant to conference SAACs would provide \$2600 in funds toward the operation and projects of the MIAC SAAC. The grant application deadline is June 1, 2001 with the funds allocated in September 2001. Executive Director Carter will solicit additional requests for ideas with the distribution of the minutes and work with the officers to submit the application by the June 1, 2001 deadline.

5. Election of Officers: In an effort to build upon this year's work of the MIAC SAAC, elections were held to begin working toward 2001-02 organization. The officers for 2001-02 are as follows:
Chair – Missy Mollick, Saint Mary's
Co-Chair – Tyson O'Connell, Macalester
Secretary – Beth Hayden, St. Catherine's
Treasurer – Joel Olson, Bethel

6. Meeting Dates for 2001-02 were established as follows: September 9, December 2 and April 21. All meetings scheduled to begin at 1:00pm with the locations to be determined.

MIAC Student-Athlete Advisory Committee Bylaws

- I. **NAME**
The Name of this organization shall be the Minnesota Intercollegiate Athletic Conference (MIAC) Student-Athlete Advisory Committee (SAAC).
- II. **MISSION**
The MIAC Student-Athlete Advisory Committee will support student-athletes by providing the communication of ideas and concerns between student-athletes and the MIAC within a structure that will promote active involvement.
- III. **MEMBERSHIP**
Each MIAC member institution shall have 2 representatives on the MIAC SAAC. Coed institutions shall have 1 female and 1 male representative. Each institution shall be represented by 1 upperclass and 1 underclass student to aid in the continuity of the representation from one year to the next.
- IV. **MEETINGS**
The MIAC SAAC will meet 3 times per academic year 1 each in the Fall, Winter and Spring as follows:
 - Fall Meeting – Sunday following Labor Day
 - Winter Meeting – 2nd Sunday following Thanksgiving
 - Spring Meeting – 3rd Sunday in April
- V. **VOTING**
Each member institution is eligible for 2 votes. To be eligible to vote, a representative must have attended at least 1 prior meeting. A simple majority vote is required for all elections while a 2/3rds majority vote is required for the passage of all legislation. For the purposes of voting, a quorum of 7 member institutions is required. Election of Officers will be by secret ballot. Voting on other matters (legislation, etc.) will be by hand-vote. (Note: It would be permissible for a “guest” representative to attend a meeting prior to their appointment qualifying them to vote at the next meeting)
- VI. **ATTENDANCE**
Each MIAC member institution must be represented at each meeting. If a current representative cannot attend a meeting they are required to send a replacement. Missing more than one scheduled meeting in an academic year will result in a request for a replacement.
- VII. **OFFICERS**
The officers of the MIAC SAAC shall be: Chair, Co-Chair, Secretary and Treasurer serving a 1-year term, eligible for re-election. No more than 1 officer from 1 MIAC member institution may hold office at the same time. To be eligible to hold office, a member must have served for 1 year. Elections will take place annually at the Spring meeting. If the Chair is unable to complete his or her term, the Co-Chair will assume the Chair position and a new election will be held for the Co-Chair. If either the Secretary or Treasurer cannot fulfill their respective term(s), a new election will be held.
- VIII. **DUTIES OF OFFICERS:**
 - Chair:** Chair meetings; Work with advisor to set meeting agenda; Represent Committee as required.
 - Co-Chair:** Chair meeting in absence of Chair; Assist Chair; Monitor Committee work.
 - Secretary:** Record and distribute meeting minutes; Maintain attendance records; Prepare legislation; Record votes.
 - Treasurer:** Work with Advisor on financial issues; Prepare and distribute financial statements.